

Subject: Re: Business Location
From: Forrest Colliver <fwc@fcolliver.com>
Date: 22/05/2024, 18:42
To: "Russell P. Allen" <rpallenc@gmail.com>

Hi Russell,

Thanks for getting back to me. Yes, I agree with your authorization proposal below, to allow me to operate Aerospace Edge LLC from your home address, as in your signature block below. I will use the link you supplied to complete the online application for the business certificate and keep you advised on progress.

Best regards,

Forrest

Forrest Colliver

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On 22/05/2024 18:18, Russell P. Allen wrote:

Hey, Forrest. Sorry I'm so long in getting back to you.

However, this is what is required.

For location of your business, you need a simple agreement that the landlord is in agreement with you on terms for usage by the business of the location. In our situation, a simple agreement (even by e-mail) that your business is operating out of my home by mutual consent with no rental expense to the business is all that is necessary. We've already agreed to that and with this e-mail, as landlord, I make it official. You might want to respond to me that you agree as well.

Also, you will need a business certificate from the City of Winter Park. Please see the link below for details. It does not appear to be an onerous process.

<https://cityofwinterpark.org/departments/planning-zoning/business-certificate/business-certificates-faq/>

Please call me if you run into any challenges. Let me know how the certificate process goes. See you in the fall.

-Russell

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Russell P. Allen

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